

**Virginia Council for Litter Prevention and Recycling  
Minutes from Executive Board Meeting on August 14, 2007  
Henrico Training Center**

Present:

Sheila Barnett, DEQ  
Clara Mills, PD 16  
Patty Averett,  
Rosemary Byrne, PD 8  
Laurel Hammia, PD 16  
Nancy Drumheller, DEQ

Steve Coe, DEQ  
Trish Ethier, PD 9  
Megan Brown, PD 15  
Julie May, PD 16  
Kitty Cox, PD 18  
Deborah Everitt, PD 23

President Clara Mills called the regular meeting to order. As there was a new member present, a roll call was made. Kitty Cox announced that she is retiring and that this would be her last meeting.

**Executive Board Business:**

Approval of Minutes. The minutes of the May 1, 2007 meeting were approved by unanimous vote.

Treasurer's Report. Treasurer, Sara Delo was not present so a report was unavailable.

**Old Business:**

Fund Board Report. Rosemary reported that the Fund Board had not yet met this month (August 16) so there was no report to be made to the council. Rosemary reported, however, that she is no longer a member of the Fund Board and that Clara Mills is a new member and will attend the August 16 meeting.

DEQ Update. In preparing for the upcoming Fund Board meeting, Steve Coe reported that Bobby Justis and Megan Brown will present the Fund Board with report on samples of how grant funds are used. Steve Coe reported that DEQ received 190 applications for grant funds this year, 6 more than last year and has 1.9 million dollars, a 10% increase over last year, to distribute. Also there is available \$100,000 as rollover from last year. These monies will be used for special projects funding. Steve also reported this year's recycling rate for Virginia was 38.3%, a 6.1% increase over last year.

Sheila Barnett will present to the Fund Board the new public document, certification for litter prevention managers that the Council needs to approve. The Council agreed that continuing education was necessary for litter prevention managers but was unsure if this document is needed at this time. Sheila gave the Council a short overview of document benchmarks including, hiring a litter prevention manager, job descriptions, litter program samples, grant and special project funding information, and resources for litter managers. The document will be sent out or email to Council members for review before the next meeting.

Nancy Drumheller reported that there was a litter and recycling program this year sponsored by the Virginia Association of Soil and Water Conservation Districts and handed out a downloaded flyer on the "Natural Resources Conservation Week" announcement. Nancy also mentioned that she was hoping to use some of the special project funding to reprint "Rigsby's Rally" for new litter managers. Nancy also reported that the VA Naturally links to other programs.

**Committee Reports:**

Conference. Clara Mills reported that she felt that the Conference went well but had some concerns: need to be on the planning committee from the start for the next Conference if in fact the Council wanted to do a joint conference with the VRA again because there were some significant things left out, specifically inclusion of a litter award at the awards luncheon and having photos of litter prevention sessions taken. Clara reported that Erica Trout, VRA was invited to this meeting but did not come. There was a nice manual put together for VRA/VCLPR attendees that will be sent out to Council members who were not present to the Conference. It was suggested that the litter prevention manager's guide be sent with this conference manual.

Steve Coe reported that the Council used all but \$11.55 of their \$2,500 grant to pay their portion of the Conference.

**New Business:**

Nominating Committee needs new members. Rosemary Byrne, Megan Brown and Ann Masters volunteered.

Council will ask Fund Board for \$100,000 to provide premium items. Council was asked for ideas as to what the Council should purchase; lanyards, pocket ashtrays, denim pencils, stickers, litterbags, notepads, air fresheners and tattoos were suggested.

It was noted that on the Stafford County website, r-board.org, is expanding its website to include composting and education links.

The next meeting will be held at 10:30 am on Wednesday, November 7 or 14, 2007 at the Henrico County Training Center. Megan Brown will confirm.

Respectfully Submitted,

Trish Ethier, Fauquier County