

**Virginia Council for Litter Prevention and Recycling  
Minutes from Executive Board Meeting on June 8, 2009**

Present:

Vicki Nixon, PD 13, Brunswick County  
Mark White, Hanover County  
Sheila Barnett, DEQ  
Julie May, PD 16, R-Board  
Nancy Drumheller, CVWMA

Patty Averett, PD 14, Amelia County  
Megan Brown, PD 15, Keep Henrico Beautiful  
Mary Walton, PD 18, King William County  
Ann Master, Clean Valley Council, Roanoke  
Kris Ferguson, MSW Consultants, Fredricksburg

**Welcome and Roll Call:**

President Julie May called the meeting to order at 10:40 A.M on Monday morning, June 8th. A sign-in sheet was circulated during the meeting.

**Executive Board Business:**

Approval of minutes: The minutes of the February 18<sup>th</sup> meeting were accepted as presented.

Treasurer's Report: Megan Brown, Treasurer, gave the Treasurer's report, showing a balance on hand of \$1,600.40. Megan reported that expenses included the annual SCC registration fee of \$25.00 and \$310.00 for maintenance of our website. The report was accepted as read. With no volunteers to take over the Treasurer's duties, Megan agreed to continue to serve as Treasurer for the remainder of this term of office.

- **DEQ/Legislative Update - Sheila Barnett**

Sheila reminded everyone that the Litter grant cycle is the same this year as always: June 30<sup>th</sup> is the deadline for the grant applications and August 31<sup>st</sup> is the deadline for the Performance and Accounting (P & A) reports. Sheila stressed that there is one important change to the P & A report this year. All blanks MUST be filled in even if it is filled in with a "0" or a "N/A". If any spaces are left blank the report will be rejected. Sheila also questioned the group as to whether she should only email a response to the person who signs the grant application and P & A report or to everyone listed as a contact for that jurisdiction. It was agreed that she should e mail everyone.

Sheila announced that the Virginia Association of Science Teachers (VAST) is holding a conference in Dulles on November 5<sup>th</sup>-7<sup>th</sup>. DEQ will pay for 3 people in addition to Sheila to attend. Two of the slots have already been taken but there is one still available. Vicki Nixon requested the last spot for herself or another representative from Brunswick County.

Sheila also reminded everyone of the Environmental Education conference scheduled for September 8-11<sup>th</sup> at Hampton University. If you have ideas for topics for the conference, please contact Sheila.

Sheila read some comments from Mike Murphy. He wanted us to know that Steve Coe is developing a survey of financial needs of local litter programs. He requested volunteers to help

Steve develop the questions for the survey.

Page 2  
VCLPR minutes  
June 8, 2009

Mike reported that Steve is also conducting a Food Waste Characterization Study and C & D facility study. A summary can be found on the January-February 2009 "Recycling Lines" newsletter on the DEQ website.

Sheila passed out a handout that explains House Bill 1600. The bill outlines the distribution of an unused balance of \$48,000.00 in non-competitive grant funds that resulted because some localities did not apply for a grant, were late in applying for a grant, or had excess carry forward funds that were deducted from their grants. The City of Alexandria, Isle of Wight County and Henry County were awarded the funds for one-time litter prevention and recycling projects in their jurisdictions.

Sheila reported that HB 1973 passed, which discontinues the competitive litter grants and combines this 5% of the litter funds with the non-competitive grant funds for localities. Sheila reminded us that the state had withdrawn \$100,000.00 of litter funds in FY 08/09 to balance the budget and the same amount will also be withdrawn in FY 09/10

Sheila does not yet know the amount of funds that will be available for this year's Litter grants.

Sheila reminded us that we can only carry over 25% of each year's grant funds.

Vicki suggested that Sheila post the litter grant applications received on the DEQ website and Sheila agreed.

### **Old Business:**

Bylaws amendments: Julie asked for a motion to accept the bylaws amendments suggested at the February meeting: 1) The Board of Directors would consist of the VCLPR officers only, 2) All members present at VCLPR meetings would have voting privileges, 3) The Board would be allowed to make necessary decisions between meetings by voting via e mail. Vicki made the motion which was seconded by Mary Walton and approved.

Retirement plaque for Rosemary Byrne: We discussed whether to present Rosemary with a plaque or some other "thing" in honor of her retirement. Sheila suggested a plant or tree, perhaps an apple tree since Rosemary had been a teacher. Ann Masters will handle the purchase of the tree or plant.

### **New Business:**

Litter study: Kris Ferguson of MidAtlantic Solid Waste Consultants addressed the group about possibly doing a litter study for the state of Virginia. He passed out and explained a power point

handout outlining how his company conducts these studies. His company recently performed a litter study for Keep America Beautiful in 45 states. The results of this study will come out in December. He is working with several jurisdictions in Virginia on the possibility of contracting for a litter study of VA.

Page 3

VCLPR minutes

June 8, 2009

Litter Summit: Nancy Drumheller informed the group that the Central Virginia Waste Management Authority (CVWMA) will be hosting a Litter Summit here at the Henrico County Training Center on Wednesday, October 21<sup>st</sup> and invited everyone to attend.

VCLPR website: Julie briefly discussed the VCLPR website and the ability to post the minutes, future meeting dates, etc. on the site and to participate in a website blog. It was suggested that the secretary be the contact with the webmaster. Patty asked Julie to send her the webmaster's e mail address so she can begin this process.

Networking: Sheila passed around three environmental booklets for children that she got from Keep America Beautiful: "I Can Save the Earth", "Polar Bear's Home" and "The Adventures of a Plastic Bottle". Sheila offered to loan the books to anyone who would like to use them. Sheila also mentioned that the theme for this year's DEQ Love a Tree kit is "sustainability" but she does not yet know when the kits will be available.

Julie played a litter jingle created by Orange County. They are willing to share the jingle and customize it for other localities.

Vicki passed around a picture of her "Wheel of Fortune" game and asked for help with the questions for the game. Several resources were suggested to her.

The next meeting will be held at the Litter Summit on Wednesday, October 21<sup>st</sup>.

The meeting was adjourned at 12:05 P.M.