

Virginia Council for Litter Prevention and Recycling Minutes from Executive Board meeting on November 7, 2007

Present:

Megan Brown, PD 15
Kitty Cox, PD 18
Patty C. Averett, Amelia County
Nancy Drumheller, DEQ VA Naturally
Deb Van Leer, PD 9
Sara Delo, PD 23
Rosemary Byrne, PD 8
Stefanie Papps, JLARC
Sheila Barnett, DEQ

Vicki Nixon, Brunswick County
Michelle Gebhart,, PD 16
Joshua Mastin, PD 16
Clara Mills, PD 16
Trish Ethier, PD 9
Erica Trout, VRA
Eric Messick, JLARC
Steve Coe, DEQ

Welcome and Roll Call:

President Clara Mills called the regular meeting to order. Sign in sheet and membership list circulated during meeting.

Executive Board Business:

Approval of Minutes: The minutes of the August 14, 2007 meeting were approved by unanimous vote.

Treasurer's Report: A report prepared by Sara Delo, treasurer, was distributed. The vote to accept the report as read was unanimous. Tax return is prepared and ready to mail. Owe \$11.55 to DEQ, return of grant money.

Old Business:

DEQ Update-Steve Coe (DEQ handouts)

- \$101,384 Special Project Grant (handout)- 27 applications received and 7 selected for funding. \$46,008 designated to fund premium items for VCLPR members.
- JLARC(Joint Legislative Audit and Review Commission)- General Assembly Resolution #361(handout) to study waste minimization, reuse and recycling. Representatives at meeting were gathering and developing background information for waste diversion statewide. They will be contacting representatives from Virginia counties for information.
- 2 DEQ Reports Completed(handouts)-Grant Program Performance and Accounting Summary Report ready on-line. Good data from Virginia localities. The Virginia Annual Recycling Rate Report shows recycling improving across the state.

Sheila Barnett

- 2 Reports- She is using information from reports to update contact information on website. Asked Council members to check website periodically to make sure information is accurate.
- Litter Guide for Program Managers- Guide will be used for training for new managers.
 - -Position descriptions can be used to write up position vacancies.
 - -It helps with applying for Non-Competitive grants and gives descriptions of programs.
 - -Council members asked to help give update information as necessary.
 - -Clara suggested using the manual for a once a year training session for managers.

Special Project Grant

- Within 30 days the grant should be ready to go to organizations.
- The next step for the Premium items once this information is received is for an e-mail to be sent out to Council members notifying dollar amount of grant and requesting members to request certain items to be purchased.
- This list will be narrowed down and another e-mail will be sent for localities to request the amount and types of premiums for their locality.
- The items will be shipped directly to the locality.
- Sara suggested a redesign for the litter bags to better fit today's vehicles.

Executive Session:

- Non-voting members were excused for session.
- Discussion regarding upcoming conference.
- Sara Delo moved to split from the VRA for this year’s conference. Vicki Nixon seconded the movement. Council voted to pass.
- Letter will be sent to VRA from president Clara Mills on behalf of the VCLPR detailing split for this year’s conference.

New Business:

- Nominating Committee(handout)

Nominated by acclamation:

<i>President</i>	Julia May, Stafford County	<i>Vice President</i>	Gloria Puffenburger, Frederick County
<i>Secretary</i>	Patty Averett, Amelia County	<i>Treasurer</i>	Megan Brown, Henrico County

- Retirement Recognition for Kitty Cox and Sara Delo
- Recognition of old board members

Networking:

- Vicki Nixon shared a craft project, flowers made from soda bottles. She will get contact information for possible presentation at conference.
- Trish Ethier shared “Critters” programs were presented to 3200 students this Fall. County volunteers had the first annual fall clean up this year. Asked DEQ if grant money could be used for award lunches for employees. Steve responded the Non-Competitive grant money is not intended for use to purchase food for events.
- Vicki Nixon asked if the money could be used for ads. Steve Coe responded it is not intended for use for advertising.
- Rosemary Byrne has been formulating an idea to reward officers who pursues the arrest and conviction of people involved in littering and illegal dumping. She is trying to raise awareness in police officers.
- Clara Mills requested that Fauquier County do a demonstration of the Rigsby’s Rally puppet show at the VCLPR conference.

The next meeting is set to take place on January 17, 2008.

Adjournment at 12noon.

Respectfully submitted by Deb Van Leer.